



Career Services Committee Meeting
Thursday, January 24, 2019
3:00 p.m.

MINUTES

MEMBERS PRESENT: Kathleen Plinske, Andrew Abu, Michael Armbruster, Keira des Anges, Michael D’Aiuto, Ted Pobst, Jim Sullivan and Richard Sweat

MEMBERS ABSENT: Paul Bough, Dorathy Nevitt, David Sprinkle and Al Trombetta

STAFF PRESENT: Mimi Coenen, Nilda Blanco, Lisa Burby and Kaz Kasal

| Agenda Item | Topic | Action Item / Follow Up Item |
|-------------|--|--|
| 1 | Welcome Dr. Plinske called meeting to order at 3:06 pm. | |
| 2 | Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present. | |
| 3 | Public Comment None offered. | |
| 4 | Action Items <u>Approval of Minutes</u> <ul style="list-style-type: none"> • Reviewed minutes from 11/15/18 Career Services Committee meeting (attachment). | Dr. Armbruster made a motion to approve the minutes from the 9/13/18 Career Services Committee meeting. Mr. Sullivan seconded; motion passed unanimously. |
| 5 | Information <u>Scorecard (attachment)</u> <ul style="list-style-type: none"> • Reviewed results through first quarter, 12/31/18 (attachment). <ul style="list-style-type: none"> – Committee concurred to keep any future funding adjustments flexible to align with talent development needs. | <i>Staff to compile subcategories on Healthcare wages – i.e. by RN, LPN, technical/medical support jobs.</i> |
| 6 | Insight <u>Manufacturing Industry Analysis (attachment)</u> <ul style="list-style-type: none"> • Reviewed data on training activities from PY 15-16 to current, as well as manufacturing trends, gaps, and opportunities. • Reviewed solutions toward increasing outcomes to meet and positively impact industry demands. • Reviewed youth activities and enhanced summer youth program for 2019. <ul style="list-style-type: none"> – Committee concurred 6-week summer youth program would better align with college summer term. | |
| 7 | Other Business None offered. | |
| 8 | Adjournment Meeting adjourned at 4:21 pm. | |

Respectfully submitted,

Kaz Kasal
 Executive Coordinator