



DRAFT
Career Services Committee Meeting
Thursday, November 15, 2018
3:00 p.m.

MINUTES

MEMBERS PRESENT: Kathleen Plinske, Michael Armbruster, Paul Bough, Keira des Anges, Dorathy Nevitt, Ted Pobs and Jim Sullivan

MEMBERS ABSENT: Andrew Abu, William D’Aiuto, David Sprinkle, Richard Sweat and Al Trombetta

STAFF PRESENT: Mimi Coenen, Bradley Collor, Nilda Blanco, Lisa Burby and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Dr. Plinske called meeting to order at 3:02 pm.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present.	
3	Public Comment None offered.	
4	Action Items <u>Approval of Minutes</u> <ul style="list-style-type: none"> • Reviewed minutes from 9/13/18 Career Services Committee meeting (attachment). 	Dr. Armbruster made a motion to approve the minutes from the 9/13/18 Career Services Committee meeting. Mr. Sullivan seconded; motion passed unanimously.
5	Information <u>Scorecard</u> <ul style="list-style-type: none"> • Reviewed measures through first quarter, 9/30/18 (attachment). 	
6	Insight <u>Construction Industry Analysis</u> <ul style="list-style-type: none"> • Reviewed data on construction trends and training activities from PY 15-16 to current (attachment) <ul style="list-style-type: none"> – Committee concurred with following staff recommendations: <ul style="list-style-type: none"> ➢ Decrease number of individuals who receive training and enter: <ul style="list-style-type: none"> ○ Construction from 500 to 300 ➢ *Increase number of individuals who receive training and enter: <ul style="list-style-type: none"> ○ Healthcare from 500 to 570 ○ IT/Finance from 250 to 315 ○ Trade & Logistics from 250 to 315 <p style="margin-left: 40px;">*\$1.2M training funds to be reallocated from construction to above listed industries.</p> • Committee provided following input: <ul style="list-style-type: none"> – Develop apprenticeship-type “earn while you 	Dr. Armbruster made a motion to forward to Board recommendation to reallocate training funds from Construction to Healthcare, IT/Finance and Trade & Logistics, as presented. Mr. Sullivan seconded; motion passed unanimously.

	<p>learn” programs (i.e. 4 days work, 1 day school)</p> <ul style="list-style-type: none">– Youth and construction, training and jobs: connect high school juniors and seniors to construction industry – i.e. summer program or while in school. Work with Department of Education to quality for waiver– Develop household appliance apprenticeship program– Utilities - develop support system to help students to pass test.	
7	<p><u>Other Business</u> Ms. Coenen indicated Committee’s suggestion to form cohorts and train in groups is currently underway.</p>	
8	<p>Adjournment Meeting adjourned at 3:50 pm.</p>	

Respectfully submitted,

Kaz Kasal
Executive Coordinator