

Career Services Committee Meeting
Thursday, March 22, 2018
3:00 p.m.
MINUTES

MEMBERS PRESENT: Kathleen Plinske, Paul Bough, Dorathy Nevitt, Ted Pobst, Jim Sullivan and Larry Walter

MEMBERS ABSENT: Michael Armbruster, Wendy Brandon, William D’Aiuto, Richard Sweat and Al Trombetta

STAFF PRESENT: Mimi Coenen, Nilda Blanco, Bradley Collor and Kaz Kasal

GUESTS PRESENT: Amanda Burgos, Denise Hall / Florida Department of Corrections

Agenda Item	Topic	Action Item / Follow Up Item
1	<p>Welcome Dr. Plinske called the meeting to order at 3:07 pm and welcomed those in attendance.</p> <p>Ms. Coenen welcomed Mr. Theodore Pobst, District Administrator with Division of Blind Services, Department of Education. Ms. Coenen relayed that Mr. Pobst is a new non-Board committee member of the Career Services Committee.</p>	
2	<p>Roll Call / Establishment of Quorum Ms. Kasal reported that there was a quorum present.</p>	
3	<p>Public Comment Ms. Amanda Burgos and Ms. Denise Hall greeted the Committee and stated they are with the Florida Department of Corrections – Ms. Burgos representing Orange and Osceola County and Ms. Hall representing Seminole.</p>	
4	<p>Approval of Minutes 1/25/18 Career Services Committee Meeting</p>	<p>Mr. Walter made a motion to approve the minutes from the 1/25/18 Career Services Committee meeting. Ms. Nevitt seconded; motion passed unanimously.</p>
5	<p>Information/Discussion/Action Items The following was reviewed in the PowerPoint presentation (attachment):</p> <p>Operations Report Ms. Coenen and Mr. Collor reviewed the performance data: Three of the nine measures were exceeding goal and two measures on track to meet goal. Further discussion took place for the remaining three measures that were behind.</p>	

Budget Update

Ms. Coenen provided an update on budget challenges with ITAs, Internships and OJTs. Efforts to sustain progress continue in the 3rd quarter and it is anticipated all budget projections will be met in the fourth quarter.

Project Restore 2.0 Update

Ms. Blanco provided updates on Project Restore 2.0, the initiative providing services to Hurricane Maria evacuees from Puerto Rico and the Virgin Islands. CSCF will conduct a follow-up survey with the evacuees to establish their current needs. A Request For Quotes was posted on 3/13/18, in search of organizations that can provide services in support of career preparation.

Youth Data

In response to the Committee's inquiry at the last meeting, Ms. Blanco provided the demographic details of current youth population that CSCF is serving.

High Growth Industry Dialogue

Ms. Blanco stated that based on the Committee's input at the last meeting, staff gathered data from the Department of Economic Opportunity, Bureau of Labor Statistics on job growth projections in the region by 2025. Ms. Blanco also reviewed charts showing areas of highest expected growth and specific demand occupations within each subsector of CSCF's HGIs.

The Committee discussed and provided the following feedback:

- Dr. Plinske stated the importance of attaining industry input to make sure the data matches their feedback – conduct meetings with HGIs to determine jobs in highest demand, who they are likely to hire, with what are the desired credentials/ skills, and what is the minimum of qualifications they would accept for hire.
- Conducting surveys as another mode to attain employers' feedback – especially CSCF's existing employer pool.
- Construction – Mr. Sullivan stated jobs very in-demand are waste water, waste water electrical, and infrastructure maintenance.
- Hospitality - Ms. Nevitt stated that the most in demand occupations are in culinary, especially

	<p>cooks, which provides good career path opportunities.</p> <ul style="list-style-type: none">• Have multi-track pre-apprenticeships – a quick way to expose career seekers to “test try” jobs.• Funds to invest - determine the appropriate split that would help move the needle, but still provide overall support – i.e. provide training and employment support in some specific, in-demand occupations (60 - 70%), but still offer general support (30%). <p>Ms. Blanco stated that CSCF will be providing an education component at its centers to inform job seekers of the different types of available jobs that are projected to be in-demand in next 3 to 5 years, and are good “stepping stone” jobs to career path and wage growth.</p>	
7	<p>Other Business</p> <p>Ms. Coenen stated that the location for the Career Services Committee meetings will rotate within CSCF’s region. Mr. Walter offered to host one of the meetings.</p>	
8	<p>Adjournment</p> <p>There being no other business, the meeting adjourned at 4:35 pm.</p>	

Respectfully submitted,

Kaz Kasal
Executive Coordinator