

Request for Qualification

Youth Navigator Services RFQ Number PYN-16-355

QUESTIONS & ANSWERS

1. In keeping with CareerSource's [Central Florida] efforts to collaborate and expand proven, existing programs while avoiding duplication, is it permissible for two organizations to collaborate on this initiative and utilize the services of the Navigator? In other words, [REDACTED] proposes to be the lead organization and include another agency with particular expertise as another partner.

RESPONSE: In instances where two or more agencies wish to collaborate and share the services of the Navigator, one agency must clearly be the identified lead. The lead agency must be running an existing youth program that serves one or more of the targeted populations. Any arrangements, including financial, between the lead agency and other partners, must be handled by the lead agency. CSCF will only contract with one agency on a given RFQ.

2. What will be the contracting period?

RESPONSE: March 1, 2017 – February 28, 2018

3. Will CSCF provide reimbursement for staff equipment (cell phones, computers, printers, ink, services, etc)?

RESPONSE: No, reimbursement will be for staff salaries and fringe only.

4. Will office equipment and supplies be provided with the office space within CSCF?

RESPONSE: The Youth Navigator will be housed at the proposer's existing program location. No space within CSCF will be allocated.

5. What databases or technological requirements will there be for the contracting agency? Will the Youth Navigators be required to use CSCF computer programs/software?

RESPONSE: All programs and software are internet based. No proprietary CSCF software, programs, or hardware will be required. The submitting organization will need to provide the Navigator with a computer and internet access at minimum.

6. Will enrolled youth at the recipient's location be eligible for all WIOA services?

RESPONSE: Yes, given that they meet WIOA Youth eligibility requirements and are able to produce required documentation.

7. Who will fund employment skills and occupational skills training, basic skills tutoring, work experience opportunities, incentives and support services that are available to typically enrolled WIOA youth?

RESPONSE: CSCF will fund these activities as applicable. The RFQ funding amount is specifically targeted for personnel at community partners working with targeted populations.

8. Will youth at partner agencies fall under CareerSource [Central Florida] spending dollars and be eligible for these benefits being provided by CareerSource Central FL?

RESPONSE: CSCF will fund these activities as applicable. The RFQ funding amount is specifically targeted for personnel at community partners working with targeted populations.

9. If so, who will oversee the administration and maintenance of provider's youth receiving these funds...Youth Navigator or CSCF staff?

RESPONSE: The Youth Navigator will work in conjunction with CSCF to determine the appropriate services needed and CSCF will give approval prior to any funds being allocated. CSCF will oversee the tracking of these expenditures.

- |10. Youth Navigator Solicitation for [REDACTED]
[REDACTED] As many times keep going sent never going true please let me know if you receive my application.

RESPONSE: It is recommend that you review the instructions within the solicitation on the website for submittal requirements. The publicresponse@careersourcecf.com email is specifically intended for questions. As stated with the solicitation, the actual application submittal is to be forwarded to the procurement@careersourcecf.com email address. If you are having trouble sending application responses to the required procurement@careersourcecf.com address, it is recommended that you break your submittal into multiple emails with smaller PDF attachments. Applications received at any email address other than procurement@careersourcecf.com will not be considered.

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