

**Workforce Investment Consortium Meeting
Office of Orange County Mayor, Teresa Jacobs
201 S. Rosalind Ave., Orlando, FL 32801**

**Wednesday, June 21, 2017
11:00 a.m.**

MINUTES

CONSORTIUM MEMBERS PRESENT: Teresa Jacobs, Al Butler, Leslie Campione, and Lee Constantine

CONSORTIUM MEMBERS ABSENT: Brandon Arrington

STAFF PRESENT: Pamela Nabors and Janet Saunders

GUESTS PRESENT: Eric Jackson, CSCF Board Chair; Andrew Mai / Osceola County

| Agenda Item | Topic | Action Item / Follow Up Item |
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| 1 | Welcome Mayor Teresa Jacobs, Chair of the Workforce Investment Consortium, called the meeting to order at 11:04am. | |
| 2 | Roll Call / Establishment of Quorum Mayor Teresa Jacobs reported that there was a quorum present with the Consortium. | |
| 3 | Public Comment None Offered. | |
| 4 | Approval of Minutes The Consortium reviewed the minutes from the 2/15/17 Joint Meeting of the Consortium and Board (attachment). | A motion was made by Commissioner Constantine and seconded by Commissioner Butler to approve minutes from the 2/15/17 Joint Meeting of the Consortium and Board. Motion passed unanimously. |
| 5 | Appointments of the Regional Workforce Board The Consortium reviewed the appointments of the Central Florida Regional Workforce Board (attachment: "Proposed Membership - Central Florida Regional Workforce Development Board"). | A motion was made by Commissioner Constantine and seconded by Commissioner Butler to approve the appointments of the Regional Workforce Board (Region 12). Motion passed unanimously. |
| 6 | Approval of the 2017-2018 Budget The Consortium reviewed the "FY 2017-2018 Draft Annual Budget" (attachment). Ms. Nabors stated the draft budget for FY 2017-2018 is \$26.7 million dollars, a reduction of \$3.5 million dollars from last year due to improvement in the economy. Ms. Nabors stated the Finance Committee approved the draft budget at their 6/12/17 meeting and the Board is scheduled to approve at their 6/28/17 meeting. | A motion was made by Commissioner Butler and seconded by Commissioner Campione to accept budget contingent upon approval of the CSCF board meeting on 6/28/17. Motion passed unanimously. |
| 7 | Designation of Direct Services Provider | A motion was made by Commissioner |

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| | <p>Ms. Nabors reported that the CSCF Board approved CSCF to continue as direct services provider at their 12/14/16 meeting. She explained that in order to meet State compliance requirements, the Consortium must also approve this action item. Approval is based on CSCF's performance and efficiencies. Ms. Nabors stated that CSCF met and/or exceeded state performance benchmarks and increased efficiencies in keeping admin costs under 10%.</p> <p>Subsequent Local Workforce Development Area Designation</p> <p>Ms. Nabors explained the State compliance requirement for the Consortium to approve CSCF (Regional Workforce Board) as designated fiscal agent, contingent upon continued fiscal integrity. She stated that this year, CSCF attained an unqualified audit for the 3rd year in a row and met and exceeded performance benchmarks.</p> | <p>Constantine and seconded by Commissioner Campione to accept Designation of Direct Services Provider. Motion passed unanimously.</p> <p>A motion was made by Commissioner Butler and seconded by Commissioner Campione to accept Subsequent Local Workforce Development Area Designation</p> |
| <p>8</p> | <p>Adjournment There being no other business, the meeting was adjourned at 11:11 am.</p> | |

Respectfully submitted,

Janet Saunders
Executive Assistant