

**Executive Committee Phone Meeting**

**Monday, July 17, 2017**

**3:00 p.m.**

**MINUTES**

**MEMBERS PRESENT:** Eric Jackson, Wendy Brandon, Debbie Clements, Leland Madsen, Joseph Sarnovsky, Richard Sweat, and Jody Sweet

**MEMBERS ABSENT:** Greg Beliveau, Robert Brown and Eric Ushkowitz

**STAFF PRESENT:** Leo Alvarez

Agenda Item	Topic	Action Item / Follow Up Item
1	<b>Welcome</b> Mr. Jackson, Committee Chair, called the meeting to order at 3:00 p.m. and welcomed those in attendance.	
2	<b>Roll Call / Establishment of Quorum</b> Mr. Alvarez, CSCF Chief Financial Officer, reported that there was a quorum present.	
3	<b>Public Comment</b> None offered.	
5	<b>CEO's Annual Review &amp; Salary Discussion</b> The Executive Committee met to discuss and review the CEO's annual performance for Fiscal Year 16-17 utilizing CareerSource Central Florida's online performance management system as a reference tool for rating. The results of the review were that Ms. Nabors met or exceeded all of her annual goals. In accordance with the current Employment Agreement between Pam Nabors and CSCF, the Committee approved to award an incentive compensation payment equal to 10% of her current salary. Ms. Nabors will also receive a 3% merit increase to her base salary.	
8	<b>Adjournment</b> There being no other business, the meeting was adjourned at 3:30 p.m.	

Respectfully submitted,

Leo Alvarez  
Chief Financial Officer