

**DRAFT**

**Youth Committee Meeting**

**Wednesday, May 6, 2015**

**2:30 p.m.**

**CareerSource Central Florida  
390 N. Orange Ave., Suite 700  
Orlando, FL 32801**

**MINUTES**

**MEMBERS PRESENT:** Debbie Clements, Lonnie Bell, William D'Aiuto, Tom Doyle, Paulette Edwards, Carol Grosshans, Sue Koziol, Cathy Lake, Tadar Muhammad, Barbara Newton, Jack Plettinck, Linda Rimmer, Maggie Teachout, Brent Trotter and Virginia Whittington

**MEMBERS ABSENT:** David Brier, Christine Burk, Gary Cain, Larry Eason, Kamil Fadel, Wendy Hammock-Silungwe, Brian Michaels, and Jeff Whitehead

**STAFF PRESENT:** Pam Nabors, Mimi Coenen, Ike Powell, Kenneth Gathers, Nilda Blanco and Kaz Kasal

**GUESTS PRESENT:** Georgiana Jackson/Central Florida Zoo

**1. Welcome & Chair's Remarks**

Ms. Clements called the meeting to order at 2:38 pm and welcomed those in attendance.

**2. Roll Call/Establishment of Quorum**

Ms. Kasal commenced with roll call and reported there was a quorum present.

**3. Public Comment**

None offered.

**4. Approval of Minutes**

A. 3/5/15 Youth Committee Minutes

**Ms. Rimmer made a motion to approve the minutes from the 3/5/15 Youth Committee Meeting. Mr. Bell seconded; motion passed.**

**5. INFORMATION/DISCUSSION ITEMS**

A. Mission Moment

Mr. Powell introduced Ms. Georgiana Jackson, Guest Services Manager with the Central Florida Zoo. Ms. Jackson greeted the committee and spoke on her experience with CareerSource Central Florida's youth work experience program. There have been 4 youth participants working in various areas of the zoo and they are getting ready to hire one of them. The others have also been interviewed and hopefully will also be offered positions. Ms. Jackson has been very pleased with the participants and is looking forward to a continued partnership with CareerSource Central Florida.

**B. Acknowledgement of Youth Committee Accomplishments**

Ms. Coenen referred to the document in the meeting packet entitled “Youth Committee Accomplishments” and reviewed the timeline of key accomplishments since the Committee’s inception back in October 2012 which included getting the youth contractors on board and forming significant partnerships. Ms. Clements stated that even though a youth committee is not a requirement under the new legislation, this Region has decided to continue having a Youth Committee in order to continue its effectiveness and momentum in serving youth. The Committee commended Ms. Nabors for pioneering/getting a Youth Committee formed in order to set the foundation for year-round youth services.

**C. Transitioning WIA to WIOA**

Ms. Coenen stated as the region transitions to WIOA which requires 75% of funding is allocated to serve out-of-school youth, it will be important to ensure we continue working with our in-school youth to achieve positive outcomes to exit the program. Ms. Nabors added that different strategies will be reviewed to effectively transition in-school youth and target out-of-school youth. Existing contract structure will continue presently, but as CareerSource Central Florida moves forward with new design, a new procurement strategy will most likely follow. The Committee discussed having further conversations out in the community for best practices and outreach methods, especially with those organizations that work with out-of-school youth, disabled youth and foster youth.

**D. Stakeholder/Community Input on Youth Services**

The Committee discussed best practices working with disabled youth population and their needs and challenges. Additionally, the Committee discussed other target populations such as foster youth – aging out, DJJ youth, and youth returning from Sumter Corrections facilities.

**E. Youth Program Operations Report**

Mr. Powell referred to the document in the meeting packet entitled “Youth Services - Operations Report” and reviewed highlights as well as the youth providers’ performance goal/outcomes vs. annual goals/percent of goals achieved through 3/31/15 and short term training status. Based on Committee feedback, Ms. Coenen stated that staff will add planned goals per month and any additional commentary/summary as a point of reference and explanation.

**F. Youth Summit Update**

Mr. Gathers stated that CSCF is in the final planning stages of the post-conference/summit on Youth Employment & Training which will be held at the upcoming 2015 Adolescent Conference the Florida Juvenile Justice Association is hosting in Orlando. Mr. Gathers further stated that fifty-five are registered to attend and asked the Committee to promote this event out the community. There will also be an opportunity to register at the Summit. Mr. Gathers thanked ResCare and Henkels & McCoy for their donations toward this event.

**6. Other Business**

None offered.

**7. Upcoming Meetings**

Ms. Coenen stated the Committee will be contacted with regard to the upcoming meeting dates for next program year.

**8. Adjournment**

There being no further business the meeting adjourned at 3:50 p.m.

Respectfully submitted,

Kaz Kasal  
Administrative Supervisor