

EXECUTIVE COMMITTEE VIRTUAL MEETING

CareerSource Central Florida | 12/5/24 CareerSourceCentralFlorida.com





Meeting Packet Page 2 12/5/24 EXECUTIVE COMMITTEE VIRTUAL MEETING DETAILS

Meeting Details

Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information/ **Discussion**/ **Action Items**

Other Business

Adjournment

- Executive Committee Virtual Meeting What:
- Thursday, December 5, 2024 When: 2:00 p.m. – 3:30 p.m.
- Where: CSCF Administration Office 390 N. Orange Ave., Suite 700 (7th Floor) Orlando, FL 32801

or

Virtual Option via Zoom:

Dial In: 1 (929) 205-6099 /

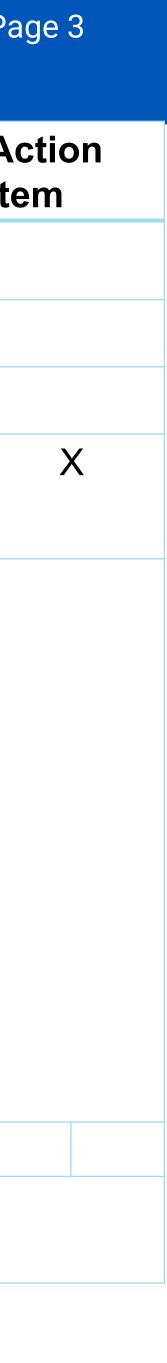
- Link: https://careersourcecf.zoom.us/j/86511258499?pwd=ddFyhEZa4idPygb22WDQnikgqYgmca.1
 - Meeting ID: 865 1125 8499 / Passcode: 381608



Meeting Packet Page 3 12/5/24 EXECUTIVE COMMITTEE VIRTUAL MEETING DETAILS

	Agenda	Торіс
Meeting Details	Item #"	
incotting Dottante	1.	Welcome
Meeting Agenda	2.	Roll Call / Establishment of Quorum
Welcome	3.	Public Comment
Roll Call	4.	Approval of Minutes A. <u>9/18/24 Executive Committee Meeting</u> B. <u>11/22/24 Executive Committee Meeting</u>
Public Comment	5.	Information / Discussion / Action Items A. Chair's Report
Approval of Minutes		B. President's Report
Information/ Discussion/ Action Items		 C. Committee Reports: 1) Audit <i>(meeting on 1/15/25 w/Finance)</i> 2) Career Services <i>(met on 11/14/24)</i> 3) Community Engagement <i>(met on 11/2</i>
Other Business		 4) Facilities Ad Hoc (meeting on 2/10/25) 5) Finance (meeting on 1/15/25 w/Audit) 6) Governance (meeting on 2/6/25) 7) Revenue Diversity & New Markets (meeting an 2)
Adjournment		D. <u>12/11/24 Board Meeting Agenda</u>
	6.	Other Business
	7.	Adjournment

	Presenter	A It
	Richard Sweat	
	Kaz Kasal	
	Richard Sweat	
	Committee Discussion	
(21/24) 5) t)		
neeting on 1/29/25)		



Meeting Agenda

Welcome

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Adjournment



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WELCOME



Meeting Agenda

Welcome

Roll Call

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Information/ Discussion/ Action Items

Other Business

Adjournment



ROLL CALL / ESTABLISHMENT OF QUORUM



Meeting Agenda

Welcome

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Approval of Minutes

Information/ **Discussion**/ **Action Items**

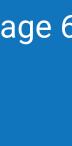
Other Business

Adjournment



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PUBLIC COMMENT





Meeting Agenda

Welcome

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Information/ Discussion/ Action Items

Other Business

Adjournment



APPROVAL OF MINUTES





MEMBERS PRESENT:	Richard Swe
MEMBERS ABSENT:	John Gill, Jef
STAFF PRESENT:	Tadar Muhar
GUESTS PRESENT:	Heather Ram

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome	
	Mr. Sweat, CSCF Vice Chair, called the meeting to order at 3:02 p.m.	
2	Roll Call / Establishment of Quorum	
	Ms. Kasal, Executive Coordinator, reported a quorum present.	
3	Public Comment	
4	None offered.	Mr. Walton made a motion to
4	 Approval of Minutes – 6/13/24 Executive Committee Meeting Reviewed minutes (attachment). 	approve the draft minutes from
	• Reviewed minutes (attaciment).	the 6/13/24 Executive
		Committee meeting. Ms. Olson
		seconded; motion passed
		unanimously.
5	Information / Discussion / Action Items	
	Chair's Report	
	 Executive Committee Charter – Annual Review 	
	 <u>Committee</u> concurred no changes at this time. 	
	 PY 2024-2025 Committee Structure 	
	 Reviewed current Committee Chairs and current 	
	membership of each Committee.	
	President's Report	
	 Mr. Muhammad, COO, on behalf of Ms. Nabors, CEO, provided below highlights: 	
	 September is Workforce Development Month. Annual 	
	Summitt occurred last week. CSCF staff, Amulyasai	
	Bangaru and Marcel Cicero received awards for	
	outstanding work.	
	 Revenue diversity – great start this program year; 	
	receiving contributions from some major companies.	
	 CSCF exceeded all goals last program year. 	
	 Continuing right sizing the organization with workforce 	
	planning.	
	 Dr. Lasandrini will provide training session at next week's 	
	Board Meeting.	
	¥	1

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Agenda Item 4A

Draft Executive Committee Meeting

Wednesday, September 18, 2024, 9:00 a.m.

MINUTES

- eat, Andrew Albu, Sheri Olson, David Sprinkle, and Matt Walton
- eff Hayward and Eric Ushkowitz
- ammad, Leo Alvarez, Vince Bruno and Kaz Kasal
- mos / GravRobinson



- Ms. Nabors spoke at Reg meeting with Department workforce system and how difference.
- Exceeded Board Engager with Contribution at its hi
- Draft Local Workforce Plan (• Reviewed the Workforce Plan

Committee Reports

<u>Audit</u>

Mr. Walton, Audit Committee Ch jointly with the Finance Committee reviewed its charter, as well as a auditors Cherry Bekaert.

Career Services

Mr. Albu, Career Services Comn Services Committee met on 9/12

- Approved, for <u>Board's</u> final approved. Local Union 808 Joint Apprer
- Reviewed:
 - Committee's charter
 - Year-end scorecard for P
 - PY 2024-2025 Performant
 - Grant updates
 - Updates on Education &

Community Engagement Mr. Sprinkle, Community Engage committee met on 8/29/24 and re

- Committee charter
- PY 2023-2024 year-end reca
- National Science Foundation
- Timeline on website refresh, Committee's further feedback
- Committee discussed messa population.

Facilities Ad Hoc

Mr. Walton, Facilities Ad Hoc Co met on 8/28/24 at Seminole Care - Reviewed lease schedules of

gion 3 State Administrator's it of Labor on reimagining the ow partnerships make a	
ement goals in all three categories, ighest at 74%	
(1/1/2025 – 12/31/2028) an (attachment)	Mr. Walton made a motion to forward for Board's final approval, the approval of CSCF's Local Plan for fiscal year 2024-2025, beginning 1/1/25 thru 12/31/28. Mr.
hair, stated the Committee met tee on 9/3/24. The Committee audit planning to be performed by	Sprinkle seconded; motion passed unanimously.
mittee Chair, stated Career 2/24 and: approval, an MOU with Ironworkers enticeship Trust.	
PY 2023-2024 ince Targets	
Industry Consortium.	
gement Committee Chair, stated reviewed:	
ap n update , with audit survey coming for	
ck aging strategies with youth	
ommittee Chair, stated Committee reer Center and: of all CSCF locations	





- Discussed the two-year sp overhead costs and strate reducing service delivery.

Finance Committee Mr. Ushkowitz, Finance Com met jointly with the Audit Com

- Committee charter -
- Financials thru July 2024
- Facilities update
- Approved, for Board's fina increase of \$4.7M.

Governance

Ms. Olson, Governance Com on 8/21/24 and reviewed:

- Committee charter.
- PY 2023-2024 Board Eng goals including 74% in Co
- Enterprise Risk update.

Revenue Diversity and New M Mr. Alvarez, CFO, on behalf New Markets Committee Cha 10/1/24.

9/26/24 Board Meeting Agenda: – Reviewed agenda for upco

Other Business None offered

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Adjournment Meeting adjourned at 4:02 pm

Respectfully submitted, Kaz Kasal, Executive Coordinator

Agenda	Item	Z
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pace optimization plan to reduce egically utilize technology while not	
mittee Chair, reported the Committee nmittee on 9/3/24 and reviewed:	
al approval, the budget adjustment	
mittee Chair, stated Committee met	
gagement Metrics, which exceeded ontribution category.	
<u>Markets</u> of John Gill, Revenue Diversity and air, stated the Committee will meet on	
<u>ı:</u> oming Board Meeting (attachment)	



4B





MEMBERS PRESENT:	Richard Sweat and Matt Walt

John Gill and Jeff Hayward MEMBERS ABSENT:

STAFF PRESENT:

GUESTS PRESENT:

Agenda	Торіс	Action Item / Follow Up Item
1 2 3 4	Welcome Mr. Sweat, CareerSource Central Florida (CSCF) Board Chair, called the meeting to order at 11:00 a.m. Roll Call / Establishment of Quorum Ms. Kasal, Executive Coordinator, reported a quorum present. Public Comment None offered. Action Item • Mr. Sweat stated that CSCF entered into an agreement with	Mr. Walton made a motion to approve:
	 Orange County Supervisor of Elections (SOE) in September 2024. CSCF understood the SOE office to have met all their protocols when the agreement was provided. In this agreement, Orange County Supervisor of Elections provided \$1.9M for CSCF to expand three of its programs: The Public Sectors Pathway program The High-Growth Industry Training for Orange County Residents, and High School Career Express Expansion CSCF Leadership recommends termination of the above referenced agreement and return the funds to Orange County Comptroller, Phil Diamond, who serves as the custodian and auditor of all Orange County funds. 	 Terminate the agreement, effective immediately; Direct Management to notify the Supervisor of Elections of the termination; Refund the sum of \$1,900,000 to the Orange County Comptroller; and Authorize staff in its discretion to terminate other existing agreements, if any, with the Supervisor of Elections. Mr. Sprinkle seconded; motion passed unanimously.
7	Adjournment Meeting adjourned at 11:04 a.m.	

Respectfully submitted, Kaz Kasal, Executive Coordinator

Draft Executive Committee Meeting

Friday, November 22, 2024, 11:00 a.m.

MINUTES

at, Andrew Albu, Sheri Olson, David Sprinkle, Eric Ushkowitz, ton

Tadar Muhammad, Leo Alvarez, Dyana Burke, Nilda Blando, Steven Nguyen, Emily Kruszewski, Sean Masherella and Kaz Kasal

Thomas Wilkes; Heather Ramos / GrayRobinson



Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information/ **Discussion**/ **Action Items**

Other Business

Adjournment



INFORMATION / DISCUSSION ACTIONITEMS





12/11/24 DRAFT BOARD MEETING AGENDA

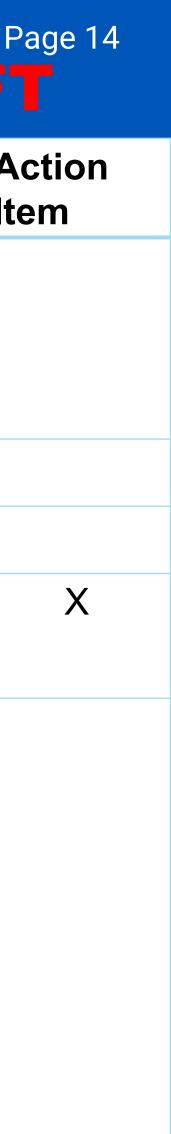
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12/11/24 BOARD OF DIRECTORS MEETING AGENDA DRAFT

Meeting Details	Agenda Item #"	Торіс
Meeting Agenda Roll Call	1.	 Welcome Pledge of Allegiance New Board Member Host Welcome Spotlight Story
<u>Welcome</u>	2.	Roll Call / Establishment of Quorum Public Comment
Public Comment Spotlight Story	3. 4.	<u>Consent Agenda</u> A. <u>10/17/24 Board Meeting – Minutes</u>
Consent Agenda Information/ Discussion/ Action Items Insight Other Business Adjournment Appendix	5.	 Information / Discussion / Action Items A. Chair's Report B. President's Report C. Finance Report D. Committee Reports Executive (met on 12/5/24) Audit (no report / meeting on 1/15, 3) Career Services (met on 11/14/24, 4) Community Engagement Committe Facilities Ad Hoc (no report / meeting on 1/7) Facilities Ad Hoc (no report / meeting on 1/7) Governance (no report / meeting on 1/7) Governance (no report / meeting on 1/7) Revenue Diversity & New Markets E. CareerSource Central Florida – 2023-2

	Presenter	,∠ It
	Richard Sweat	
	Kaz Kasal	
	Richard Sweat	
S		
1/15/25 w/Finance) 14/24) mmittee (no report / meeting on 3/13/25) meeting on 2/2025) on 1/15/25 w/Audit) eting on 2/5/25) arkets (no report / meeting on 1/29/25)	Richard Sweat Pamela Nabors Eric Ushkowitz Richard Sweat Matt Walton Andrew Albu David Sprinkle Matt Walton Eric Ushkowitz Sheri Olson John Gill	
023-2024 Annual Performance	Florida Commerce	



12/11/24 BOARD OF DIRECTORS MEETING AGENDA

Meeting Details

Meeting Agenda

Roll Call

<u>Welcome</u>

Public Comment

Spotlight Story

Consent Agenda

Information/ **Discussion**/ **Action Items**

Insight

Other Business

<u>Adjournment</u> **Appendix**

Agenda Item #	Topic	Presenter	Ac Ite
6.	Insight A. Ethics Training	Dr. Jason Lesandrini Principal/Founder The Ethics Architect	
7	Other Business		
8.	Adjournment		

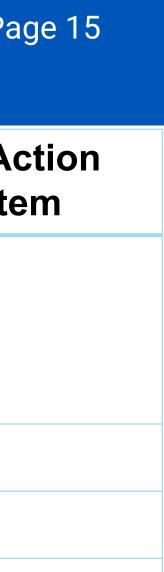
Upcoming Meetings:

1/15/25	Audit & Finance	2:30 p.n
1/29/25	Rev Diversity & New Mkts	3:00 p.n
2/6/25	Governance	3:00 p.n
2/10/25	Facilities Ad Hoc	10:00 a.
2/13/25	Career Services	3:00 p.n
2/20/25	Executive	2:00 p.n
2/27/25	Board	9:00 a.n

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m. – 4:00 p.m. m. – 4:30 p.m. m. – 4:30 p.m. a.m. – 11:00 a.m. m. – 4:30 p.m. m. - 3:30 p.m. m. – 10:30 a.m.

RETURN TO AGENDA





Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information/ **Discussion**/ **Action Items**

Other Business

Adjournment



OTHER BUSINESS



Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information/ Discussion/ Action Items

Other Business

Adjournment



ADJOURNMENT





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THANK YOU

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