



**Draft
Executive Committee Meeting**

Thursday, December 5, 2024, 2:00 p.m.

MINUTES

MEMBERS PRESENT: Richard Sweat, Sheri Olson, David Sprinkle, Eric Ushkowitz and Matt Walton

MEMBERS ABSENT: Andrew Abu, John Gill, and Jeff Hayward

STAFF PRESENT: Pam Nabors, Tadar Muhammad, Leo Alvarez, Dyana Burke, Steven Nguyen, Sean Masherella and Kaz Kasal

GUESTS PRESENT: Heather Ramos / GrayRobinson

Agenda Item	Topic	Action Item / Follow Up Item
1	<p>Welcome Mr. Sweat, CSCF Board Chair, called the meeting to order at 2:00 p.m.</p>	
2	<p>Roll Call / Establishment of Quorum Ms. Kasal, Executive Coordinator, reported a quorum present.</p>	
3	<p>Public Comment None offered.</p>	
4	<p>Approval of Minutes – 9/18/24 and 11/22/24 Executive Committee Meetings</p> <ul style="list-style-type: none"> • Reviewed minutes from the 9/18/24 and 11/22/24 Executive Committee meetings (attachment). 	<p>Ms. Olson made a motion to approve the draft minutes from the 9/18/24 and 11/22/24 Executive Committee meetings. Mr. Sprinkle seconded; motion passed unanimously.</p>
5	<p>Information / Discussion / Action Items</p> <p><u>President’s Report</u></p> <ul style="list-style-type: none"> • Ms. Nabors, CEO, provided below highlights: <ul style="list-style-type: none"> – CSCF returned \$1.9M funds to Orange County, FL – CSCF receives \$500,000 from JPMorganChase to go towards career awareness and training in the semiconductor manufacturing industry. – JPMorganChase expanding in Seminole County: a corporate center with 300 jobs that CSCF is assisting to fill. – Received \$250,000 from Osceola County’s Community Action Board. – Revenue diversity is close to 25% of budget; annual goal is 30%. <p><u>Committee Reports</u> Committee reports to be deferred to next Executive Committee meeting.</p>	



	12/11/24 Board Meeting Agenda: <ul style="list-style-type: none">- Reviewed agenda for upcoming Board Meeting (attachment).	
6	Other Business <ul style="list-style-type: none">• CareerSource Palm Beach County is helping CSCF to attain workforce data in real time.	
7	Adjournment <p>Meeting adjourned at 2:37 p.m.</p>	

Respectfully submitted,
Kaz Kasal, Executive Coordinator

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