



CAREER SERVICES COMMITTEE MEETING

CareerSource Central Florida | 11/20/25

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ACHIEVEMENT
BEGINS WITH A DREAM.



11/20/25 CAREER SERVICES COMMITTEE MEETING

Meeting Details

Meeting Agenda

Welcome

Roll Call

Public Comment

Approval of Minutes

Information/
Discussion/
Action Items

Other Business

Adjournment

What: Career Services Committee Meeting

When: Thursday, November 20, 2025
3:00 p.m. – 4:30 p.m.

Where: Valencia East Campus / Orange Community Hub
701 N. Econlockhatchee Trail, Building 4, Room 100B, Orlando, FL 32825
or

Virtual Option via Zoom:

Link: <https://careersourcecf.zoom.us/j/87915151540?pwd=Ur9jUUO8Xu7bA9aGeAmw2AzaYY7nRb.1>

Dial In: 1 (305) 224-1968 / Meeting ID: 879 1515 1540 / Passcode: 816495

11/20/25 CAREER SERVICES COMMITTEE MEETING

Meeting Details Meeting Agenda Welcome Roll Call Public Comment Approval of Minutes Information/ Discussion/ Action Items Other Business Adjournment	Agenda Item #''	Topic	Presenter	Action Item
	1.	Welcome	Molly Kostenbauder	
	2.	Roll Call / Establishment of Quorum	Kaz Kasal	
	3.	Public Comment	Molly Kostenbauder	
	4.	Approval of Minutes A. 9/11/25 Career Services Committee Meeting	Molly Kostenbauder	X
	5.	Action Items / Information / Discussion A. Action Items: 1) Designation as Direct Provider of Workforce Services (for PY 2026-2029) 2) Approval of Apprenticeship Programs Added to ETPL	Molly Kostenbauder / Committee Discussion	
		B. Information: 1) Quarter 1 Workforce Operations Scorecard 2) Spotlight: Community Hub as a Talent Access Point – Early Insights & Next Steps a) Overview of hub goals, services offered, and early engagement trends 3) Digital Access Expansion – Strengthening Reach and Responsiveness a) Update on new tools and virtual service features	Gina Ronokarijo	
		C. Interactive Discussion: 1) Quick Poll: Which Area Would Most Strengthen CSCF’s Community Access & Employer Impact? 2) Agree/Disagree Lightning Round – Hubs and Talent Pipeline Priorities 3) Committee Vote: Top Strategic Focus for Next Quarter	Molly Kostenbauder / Committee Discussion	
	6.	Other Business	Molly Kostenbauder	
	7.	Adjournment	Molly Kostenbauder	



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WELCOME



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Welcome

▶ **Roll Call**

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ROLL CALL / ESTABLISHMENT OF QUORUM



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PUBLIC COMMENT



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APPROVAL OF MINUTES



DRAFT
Career Services Committee Meeting
Thursday, September 11, 2025, 3:00pm
MINUTES

MEMBERS PRESENT: Molly Kostenbauder, Robert Bixler, Sean Donnelly, Casey Ferguson, Karen Hogans, Paula Mooney, Chris Pascal, Brinkley Ruffin, Jonathan Schaefer and Richard Watford

MEMBERS ABSENT: Andrew Albu

STAFF PRESENT: Gina Ronokarijo, Tadar Muhammad, Pam Nabors, Leo Alvarez, Nilda Blanco, Sean Masherella and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome • Dr. Kostenbauder, Committee Vice Chair, called the meeting to order at 3:00 p.m. • Committee welcomed new committee member Mr. Robert Bixler, Chief of Staff, Orange County Public Schools.	
2	Roll Call / Establishment of Quorum • Ms. Kasal reported a quorum was present.	
3	Public Comment • None offered.	
4	Approval of Minutes • Reviewed minutes from the 7/24/25 Career Services Committee meeting (attachment).	Mr. Ruffin made a motion to approve the minutes from the 7/24/25 Career Services Committee meeting. Mr. Bixler seconded; motion passed unanimously.
5	Information/Discussion <u>Committee Charter Overview & Responsibilities</u> • Reviewed Charter and Committee concurred ok as is (attachment). <u>One-Stop Operator Designation & Required Oversight Mechanisms</u> • Received an overview functionality and requirements of a One-Stop Operator (attachment) • By CSCF being the one-stop operator vs. an outside vendor, there will be a significant reduction in costs. • Committee <u>concurred</u> that receiving quarterly reports at its meetings will provide consistent oversight and keep on top of challenges. • Since CSCF’s Operations department delivers services and to safeguard from any conflicts of interest, another CSCF department will function as the one-stop operator.	



Action Items <u>Welfare Transition Program</u> - Reviewed procurement on the Welfare Transition Program of which two proposals were received. Based on Review Team’s evaluations and scoring of proposals, the Team recommends selection of top-ranked proposer, Goodwill Industries of Central Florida. <u>Summer Youth Vendor: 2026 Summer Youth Explore Program</u> - Reviewed procurement on the 2026 Summer Youth Explore Program (attachment) of which six proposals were received. Based on Review Team’s evaluations and scoring of proposals, the Team recommends selection of all six proposers: University of Central Florida, Valencia College, Orange County Public Schools, Lake Technical College, Seminole State College, and Osceola Technical College, as this will provide good coverage across CSCF’s region. <u>Summer Youth Vendor: 2026 Summer Youth Engage Program</u> - Reviewed procurement on the 2026 Summer Youth Engage Program (attachment) of which nine proposals were received, but eight qualified for scoring. Based on Review Team’s evaluations and scoring of proposals, the Team recommends selection of top seven proposers: Central Florida Urban League, Valencia College, Renacer en Vida Nueva, Inc., Tech Sassy Girlz, Seminole State College, Osceola Technical College and My True Prosperity. <u>One-Stop Operator</u> - Reviewed procurement, of which CareerSource Research Coast (CSRC) acted as procurement agent, on the 2026 One-Stop Operator (attachment). One proposal was received, submitted by CSCF itself. The CSRC Review Team evaluated the proposal against established criteria and CSCF’s submission received a 91 out of 100 (100 being the highest). CSRC’s recommends CSCF to serve as its own One-Stop Operator	Ms. Hogans made a motion to move to Board for final approval that staff proceed with negotiations with Goodwill Industries of Central Florida to deliver the PY 2026 Welfare Transition Program. Mr. Ruffin seconded; motion passed unanimously Ms. Hogans made a motion to move to Board for final approval that staff proceed with negotiations with the six proposers, as presented, to deliver the PY 2026 Summer Youth Explore Program. Mr. Ferguson seconded, with Dr. Kostenbauder and Mr. Bixler abstaining; motion passed. Mr. Ferguson made a motion to move to Board for final approval that staff proceed with negotiations with the six proposers, as presented, to deliver the PY 2026 Summer Youth Engage Program. Mr. Schaefer seconded, with Dr. Kostenbauder abstaining; motion passed. Ms. Hogans made a motion to move to Board for final approval for CSCF to serve as its own One-Stop Operator. Mr. Donnelly seconded; motion passed unanimously.
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	Other Business Education and Industry Consortium will have its meeting towards end of September. Updates will be provided at the next Committee meeting.	
7	Adjournment Meeting adjourned at 3:49 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator



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ACTION ITEMS / INFORMATION / DISCUSSION



ACTION ITEMS



Direct Service Provider Request 2026-2029



Purpose

Approval for CareerSource Central Florida to continue as a Direct Service Provider from July 1, 2026, to June 30, 2029.



Background

CSCF has successfully operated as a Direct Service Provider for the past three years.

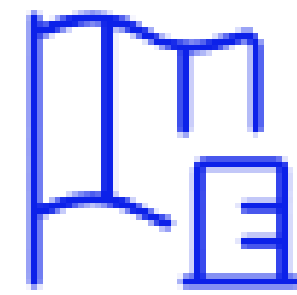


Benefits

Direct delivery enables faster response, efficient fiscal management, and strong performance results.



Requirements and Actions



Requirement

Florida Commerce requires formal approval from the Chief Elected Officials (Consortium) and the Board of Directors affirming support for this model.



Action Requested

Approve CSCF's continued designation as a Direct Service Provider. Authorization to submit the extension request to Florida Commerce and the CareerSource Florida Board of Directors.



ACTION ITEM

TO: Career Services Committee
CareerSource Central Florida (CSCF) Board of Directors
Central Florida Area Workforce Development Consortium

FROM: Gina Ronokarijo

DATE: 11/20/2025

RE: Approval of CSCF Direct Service Provider Request to Florida Department of Commerce (FC) 2026-2029

PURPOSE:

The purpose of this memo is to request approval of:

- CareerSource Central Florida’s continued designation as a Direct Service Provider for the delivery of services to its career seekers and businesses for the period of three years – July 1, 2026 - June 30, 2029.

BACKGROUND ACTION ITEM – Direct Service Provider:

Local workforce development boards may be designated by the state as a direct provider of basic and individualized career services (also referred to as “workforce services”), with the agreement of the Chief Elected Official in the local area, the local board, and the Governor or designee. CareerSource Central Florida has operated under this designation over the last three years and has again requested this designation from the Florida Department of Commerce (FC) for the program years 2026-2029.

As a provider of services, CSCF can quickly adapt services to meet the talent needs of local businesses and support emerging talent solutions. Additionally, delivering services directly allows CSCF to manage its fiscal resources, performance, and staffing with minimal delays. This service delivery model has been evaluated and has been found to be effective and meets the region’s federal performance goals. CSCF’s request will be sent to Florida Commerce and will be reviewed by the CareerSource Florida Board of Directors. The full document can be found on CSCF’s website:

<https://www.careersourcecentralflorida.com/about-us/how-we-operate/>

REQUIREMENTS:

Florida Commerce requires the local Chief Elected Officials (Consortium) and the local Board of Directors to affirm CSCF’s request to operate as a direct service provider and acknowledge its support for this service delivery model through formal board action.

RECOMMENDED ACTION:

CSCF Executive Leadership recommends the Central Florida Area Workforce Development Consortium and CSCF Board of Directors approval of CSCF’s continued designation as a direct service provider for the next program year, beginning July 1, 2026, through June 30, 2029, to be submitted to Florida Commerce and CareerSource Florida.

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Apprenticeship Support Approval Request



Purpose

Request approval to use funds for new apprentice enrollments in state-approved programs.



Funding

Support Services, On-the-Job Training, or Individual Training Accounts.



Action Requested

Approve listed programs as eligible for local funding and participant support.



Registered Apprenticeship Program Support Approvals

Program Name	Apprenticeship	Sector
MPH Salud	Community Health Worker (12 months)	Healthcare
AICPA	Accounting Technician/Specialist (12 months) & Finance Business Partner (36 months)	Finance
FloridaMakes	Tool & Die Maker (12 months), Quality Control Technician (12 months), Industrial Maintenance Technician (18 months), Production Technologist (12 months)	Manufacturing



To: CareerSource Central Florida Career Services Committee
From: Gina Ronokarijo, Vice President of Workforce Operations
Subject: Request Approval for Registered Apprenticeship Programs
Date: November 20, 2025

Proposed Action:

The staff recommends to the Career Services Committee the approval of allowing program funds to support new apprentice’s enrollments based on current policies into the occupations listed below for a Registered Apprenticeship Program (RAP).

Each of these RAP have been approved at the state and listed on the statewide Eligible Training Provider List, and therefore eligible at the local level.

Registered Apprenticeship Program Recommendations

Registered Apprenticeship Name	Occupation / Length	Funding Category Request	Industry	Recommendation
MPH Salud	Community Health Worker – 12 months	Support Services, OJT or ITA	Healthcare	Recommend approval
Association of International Certified Professional Accountants	Accounting Technician/Specialist – 12 months Finance Business Partner – 36 months	Support Services, OJT or ITA	Finance	Recommend approval
Florida Makes	Tool & Die Maker – 12 months Quality Control Technician – 12 Months Industrial Maintenance Technician – 18 months Production Technologist – 12 months	Support Services, OJT, or ITA	Manufacturing	Recommend approval

Cc: Brenda Chrisman – Apprenticeship Navigator/Program Manager for Business Initiatives

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INFORMATION



WORKFORCE OPERATIONS

Review of Q1

Target Goal: 25%

WORKFORCE OPERATIONS



BUSINESSES

Business Clients
Total

2,381



Business Clients
Who have created a job posting

71.4%
(1,699)



Businesses Clients
Open Job Postings

40.6%
(470)



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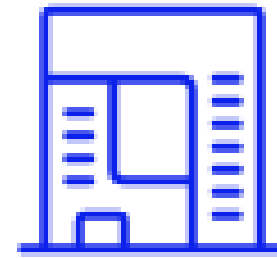


Q1 Foot Traffic Analysis



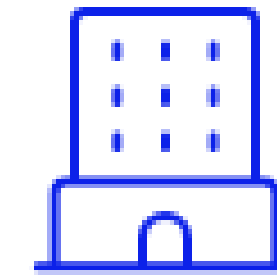
Osceola Center

3175 visitors,
24.91% of total.



Southeast Center

2922 visitors,
22.92% of total.



West Center

2911 visitors,
22.83% of total.



Seminole Center

1791 visitors,
14.05% of total.



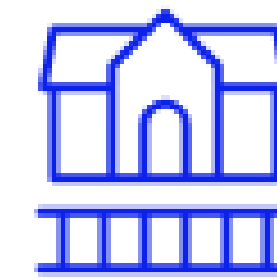
Lake Center

1276 visitors,
10.01% of total.



Seminole State Hub

379 visitors, 2.97%
of total.



Valencia East Hub

209 visitors, 1.64%
of total.



Virtual Center

85 visitors, 0.67% of
total.



Orange County Top Job
Seeker Zip Codes Q1



Pine Hills

Orlando zip code
32808 ranked 2nd.



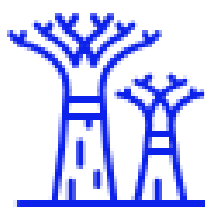
Hiawassee

Orlando zip code
32818 ranked 5th.



Conway/Southeast

Orlando zip code
32822 ranked 7th.



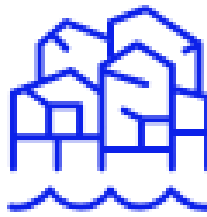
Millenia

Orlando zip code
32839 ranked 9th.



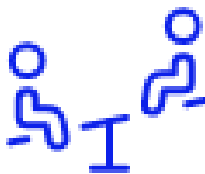
**Holden
Heights**

Orlando zip code
32811 ranked 10th.



Winter Garden

Winter Garden zip
code 34787 ranked
11th.



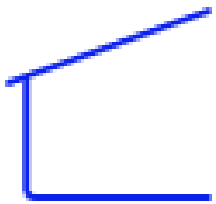
Union Park

Orlando zip code
32825 ranked 12th.



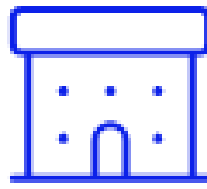
Apopka

Apopka zip code
32703 ranked 13th.



**Meadow
Woods**

Orlando zip code
32824 ranked 14th.



**Downtown
West**

Orlando zip code
32805 ranked 15th.



Avalon Park

Orlando zip code
32828 ranked 16th.

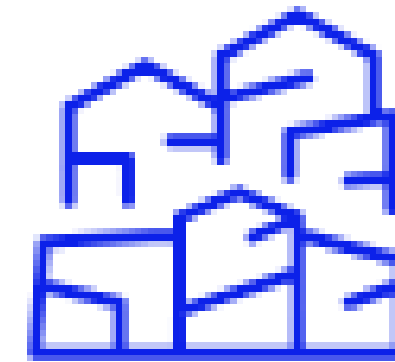


Seminole County Top Job Seeker Zip Codes Q1



Sanford/ Goldsboro

Zip code 32771,
Ranked 3,
Seminole county.



Oviedo

Zip code 32765,
Ranked 17,
Seminole county.



Sanford/Lake Mary

Zip code 32773,
Ranked 19,
Seminole county.



Community Hubs and Virtual Services Goals



Increase Accessibility

Localized hubs and virtual options expand service access.



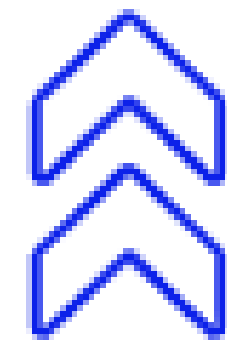
Flexible Experiences

Customer-centered experiences adapt to individual needs.



Strengthen Partnerships

Collaborations extend reach and reduce costs.



Provide Career Support

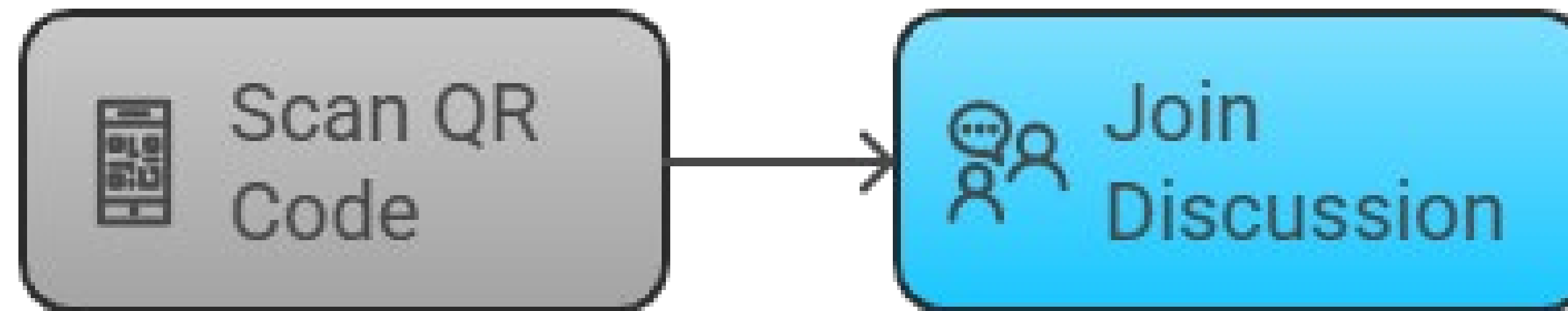
Career navigation, workshops, and employer connections offered.



DISCUSSION



Join Our Discussion



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Adjournment

OTHER BUSINESS



Ribbon Cutting Ceremony **Join Us in Celebrating Our New Community Hub!**

 **Wednesday, November 19th**

 **9:00 a.m.**

 **CareerSource Central Florida – Valencia East
Community Hub**

*Come celebrate expanded access to career and
training services for our community!*



UPCOMING CAREER SERVICES COMMITTEE MEETINGS:

- **2/12/26 (Thu): 3:00 p.m. to 4:30 p.m.**

Career Center Location: To Be Determined



REFERENCES:

Link to CSCF Direct Service Provider Request:

<https://www.careersourcecentralflorida.com/wp-content/uploads/Direct-Service-Provider-Request-Region-12-PY26-29.pdf>

Link to CSCF Direct Service Provider PY 24-25:

<LWDB-12-WIOA-Annual-Performance-Report-2024-2025.pdf>



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ADJOURNMENT



CONNECT WITH US



or in person by appointment, in your place of business or at one of our Career Centers.



THANK YOU

Phone: 800.757.4598
Website: www.CareerSourceCentralFlorida.com

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