Board of Directors Meeting

Thursday, April 23, 2026 8:30 a.m.

MINUTES

MEMBERS PRESENT: Sheri Olson, Andrew Albu, Joe Battista, Rob Bixler, Gui Cunha, Michele Daugherty, Sean Donnelly, Tanisha Nunn Gary, Kristin Gray, Mark Havard, Shawn Hindle, Molly Kostenbauder, Lindsey LeWinter, Nicole Martz, Carla McKnight, Catherine McManus, Gaby Ortigoni, Chris Pascal, Amy Santorelli, Jonathan Schaefer, Trey Simpkins, Michelle Sperzel, David Sprinkle, Eric Ushkowitz, Matt Walton, and Richard Watford

MEMBERS ABSENT: Sharon Arroyo, Wendy Brandon, Casey Ferguson, Wendy Ford, John Gill, Jeff Hayward, Brinkley Ruffin, Stella Siracuza, DeAnna Thomas, Richard Sweat and Kristin Williams

STAFF PRESENT: Pam Nabors, Tadar Muhammad, Leo Alvarez, Dyana Burke, Steven Nguyen, Gina Ronokarijo, Marcela DeFaria, Geo Morales, Melanie Markes, Sean Masherella, Vince Bruno, Vanessa Nogueira, and Kaz Kasal

GUESTS PRESENT: Jodie Cary Rolston / Orange Technical College-East Campus; Heather Ramos / GrayRobinson

Agenda Item	Topic	**Action Item** / *Follow Up Item*
1.	**Welcome** • Ms. Olson, Board Chair, called meeting to order at 8:33 am and welcomed attendees. Ms. Olson thanked Rob Bixler and Orange County Public Schools (OCPS) for hosting today's meeting. **Host Welcome** • Mr. Bixler, CSCF Board Member and OCPS's Chief of Staff welcomed attendees to OTC – East Campus and introduced Ms. Jodie Rolston Cary, Senior Director of this campus. • Ms. Cary greeted attendees and provided an overview of the campus which offers programs in computer science, business and digital arts.	
2.	**Roll Call / Establishment of Quorum** • Ms. Kasal, Executive Board Coordinator, reported a quorum present.	
3.	**Public Comment** • None offered.	
4.	**Consent Agenda** • Ms. Olson asked the Board if any items on consent agenda, as listed below (attachments), should be moved off for further discussion: – 2/26/26 Board Meeting Minutes – Eligible Training Provider List (ETPL) Policy *(Career Services)* – Individual Training Account (ITA) Policy *(Career Services)* – Self-Sufficiency Policy *(Career Services)* – Training Provider Approval for Upcoming Program Year *(Career Services)* – Accounting Policy Recommendations o Increase Capitalization Threshold *(Finance)* o Increase "Micro Purchase" Threshold *(Finance)*	**Mr. Walton made a motion to approve all items on the consent agenda. Ms. Daugherty seconded; motion passed unanimously.**

5.	**Information / Discussion / Action Items** Action Item: – Reviewed action memo (attachment) on the Finance Committee's recommendation, based on financial impact and plan stability, to renew CSCF's healthcare coverage with UnitedHealthcare for the 2026-2027 plan year. Finance Report • Mr. Alvarez, CFO, reviewed financials: 7/1/2025 thru 2/28/2026 (attachment).	**Ms. LeWinter made a motion to approve renewal of healthcare coverage, not to exceed 9% premium increase, with UnitedHealthcare for the 2026–2027 plan year. Mr. Albu seconded; motion passed unanimously**
6.	**Other Business** – None offered.	
7.	**Adjournment** Meeting adjourned at 8:52 am.	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator