



Finance Committee Meeting

Wednesday, June 3, 2026 / 2:30pm

MINUTES

MEMBERS PRESENT: Matt Walton, Wendy Brandon, Shawn Hindle, Trey Simpkins, and Michelle Sperzel

MEMBERS ABSENT: Eric Ushkowitz

STAFF PRESENT: Leo Alvarez, Pam Nabors, Geo Moralez, Vince Bruno and Kaz Kasal

GUESTS PRESENT: Jason Chepenik, Mallory Singh, Alexander Dial / OneDigital

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Walton, Committee Vice Chair, called the meeting to order at 2:30 pm.	
2	Roll Call / Establishment of Quorum Ms. Kasal, CSCF Executive Coordinator, reported a quorum present.	
3	Public Comment None Offered.	
4	Approval of Minutes Finance Committee reviewed the minutes from the 4/9/26 Finance Committee meeting.	Mr. Hindle made a motion to approve the minutes from the 4/9/26 Finance Committee meeting. Mr. Simpkins seconded; motion passed unanimously.
5	Information/Discussion/Action Items	
	<u>Approval of FY 2026-2027 Draft Budget</u> – Reviewed FY 2026-2027 Draft Budget (attachment). – Mr. Alvarez relayed the Draft Budget will be sent to Board and Consortium for review and any input and posted on CSCF website for public comment for the next 2 weeks.	Mr. Simpkins made a motion to move to Board the recommendation to approve FY 2026-2027 draft budget. Ms. Brandon seconded; motion passed unanimously.

	- <u>Transfer Authority of WIOA Adult/DW Funding (attachment).</u> - <u>Waiver Request of ITA Training Requirements (attachment)</u> <u>Travel Policy</u> Reviewed staff recommendation to change how CSCF reimburses in-region travel in order to reduce costs and staff time (attachment). <u>Retirement Plan Update</u> Ms. Singh, Mr. Dial and Mr. Chepenik with OneDigital provided a presentation entitled “Retirement Plan Review” (attachment) with the following highlights: • Plan continues to perform and trend in the right direction • 90% plan participation • Reviewed investment activities, legislative update and overall U.S. economic situation • OneDigital continues to offer education opportunities throughout the year and provided calendar for 2026	Mr. Simpkins made a motion to move to Board to approve allowing staff to seek approval from Florida Commerce to add transfer of funds flexibility of 90% between WIOA Adult and WIOA Dislocated Worker for program year 2026-2027. Ms. Brandon seconded; motion passed unanimously. Mr. Simpkins made a motion to move to Board to allow staff to request a waiver from CareerSource Florida to reduce the WIOA training state requirement from 50% to 45% for the fiscal year ending June 30, 2027. Mr. Hindle seconded; motion passed unanimously. Ms. Sperzel made a motion to move to Board to approve the adoption of the revised Regional Travel Reimbursement Policy, transitioning from a traditional mileage reimbursement model to a monthly travel allowance program based on employee job duties, responsibilities and business travel requirements. Mr. Simpkins seconded; motion passed unanimously.
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	<u>Investment Account Broker</u> Reviewed status of CSCF's Investment Account (attachment). <u>Financial Results – through 3rd Quarter</u> Reviewed financials through 3/31/26 (attachment). Projecting to close the year on target.	
6	Other Business None offered.	
7	Adjournment Meeting adjourned at 3:34 p.m.	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator