



**REQUEST FOR PROPOSALS FOR
TEMPORARY STAFFING AND PAYROLL SERVICES
RFP NUMBER TS/PS-PY26**

ADDENDUM #1

Request For Proposal No.: **TS/PS-PY26**, for **TEMPORARY STAFFING AND PAYROLL SERVICES** is hereby amended as follows:

This addendum is issued to clarify the previously issued request for proposal documents and is hereby made as part of the contract documents. All requirements of the documents not modified herein shall remain in full force and effect as originally set forth.

6.0 Procurement Timeline

Date	Activities/Events
9/16/2026	RFP is made available at 5:00pm EST on the CSCF Internet: Work With Us - CareerSource Central Florida
09/30/2026	Final Clarifying/Technical inquiries concerning the RFP must be received by 5:00pm EST, via email at Procurement@careersourcecf.com . Please type “INQUIRY – TS/PS-PY26” in the subject line.
~~10/5/2026~~ ¹ 10/8/2026	Responses to all inquiries will be made available on the CSCF’s Solicitation Requests website: Work With Us - CareerSource Central Florida
10/15/2026	Electronic RFP responses are due and are to be submitted via email in PDF format version. Proposals must be received by 5:00 PM EST. Please type “ PROPOSAL – TS/PS-PY26 ” in the subject line.
10/16- 10/30/2026	Proposals will be opened privately and Respondents will be notified as to successful respondent(s) once the initial review process is complete.
11/2 -11/20/2026	Proposal review by the evaluation committee team.
12/10/2026	Scheduled on Full Board of Directors agenda for approval.
December 2026	Begin contract negotiations and finalize contract.
January 1, 2027	Anticipated contract commencement date.

¹ Due to the volume of questions received, the date for publishing responses to vendor inquiries has been extended to October 8, 2026.