



**Career Services Committee Meeting
Thursday, May 9, 2024, 3:00 p.m.**

MINUTES

MEMBERS PRESENT: Andrew Abu, Sean Donnelly, Karen Hogans, Molly Kostenbauder, and Jonathan Shaefer

MEMBERS ABSENT: Casey Ferguson, Kristin Gray, Mark Havard, Ed James, Ben Larry, Snak Nakagawa, and Maria Vazquez

STAFF PRESENT: Nilda Blanco, Tadar Muhammad, Gina Ronokarijo, Marcela DeFaria, Melanie Markes, Steven Nguyen, Sean Masherella, and Kaz Kasal

Agenda Item	Topic	Action Item / Follow Up Item
1	Welcome Mr. Abu, Committee Chair, called meeting to order at 3:03 p.m.	
2	Roll Call / Establishment of Quorum Ms. Kasal reported a quorum present.	
3	Public Comment None offered.	
4	Approval of Minutes <ul style="list-style-type: none"> Reviewed draft minutes from 2/15/24 Career Services Committee meeting (attachment). 	Mr. Schaefer made a motion to approve the minutes from the 2/15/24 Career Services Committee meeting. Ms. Hogans seconded; motion passed unanimously.
5	Information / Discussion / Action Items <u>Scorecard – 3rd Quarter</u> <ul style="list-style-type: none"> Reviewed scorecard through 3rd quarter (7/1/23 through 3/31/24) (attachment). <u>RFP (Request for Proposals)– One Stop Operator</u> <ul style="list-style-type: none"> Reviewed the process and timeline on the RFP for the One Stop Operator (attachment). Mr. Donnelly volunteered to be part of the RFP review team. <u>PY 24-25 Strategy Discussion</u> <ul style="list-style-type: none"> Reviewed data and trends on demographics, employment, in-demand occupations, and industries in Central Florida. Reviewed 5-year industry projections by volume, and 5-year occupation gap projections. Reviewed training investment priorities, sector strategies and strategic solutions. <u>Committee Feedback:</u> <ul style="list-style-type: none"> Where is the most success happening now? Sector Strategies: include hospitality Work/life balance – how to fold this into job market and in future Pre-work is important <u>before</u> investing in training or placement: <ul style="list-style-type: none"> Include personality test to help determine if best fit for job 	

	<ul style="list-style-type: none"> ○ Employers need workers with soft skills, i.e. integrity, work ethic, can-do attitude; this can be more important than technical skills as employers can train. ○ There is a disconnect with what workers expect from a job, and what the job actually entails. Expectations should be clear with all details of work conditions and requirements spelled out. ○ Launch initiatives for jobs seekers to gain immersive experiences – i.e. internships ○ Career Counselors should be equipped to inform job seekers on LMI (Labor Market Info) and explain career ladder of occupations the job seeker can grow into – this should be formalized into their processes. ○ Each industry needs a different approach – i.e. hospitality is more work-based learning, hotels usually train their workers; and healthcare more training first ○ CSCF can layer in support but may not be investment dollars (not investing does not mean not focusing). <p>Staff to work on framework for each industry (i.e. level of training needed, level/type of soft skills needed, who pays for training, internship opportunities), and provide to Committee to weigh in.</p> <p><u>Education and Industry Consortium Update</u></p> <ul style="list-style-type: none"> ● Reviewed this new legislative initiative requiring each local workforce development board to create an Education & Industry consortium to help broaden and deepen connections, as well as attain intel on emerging industries so education programming can better align with industry needs (attachment). ● First meeting of the Post-secondary Education workgroup (Consortium) is on 5/16/24. 	<p><i>Staff to provide a framework per industry for Committee's review..</i></p>
6	<p><u>Other Business</u></p> <ul style="list-style-type: none"> ● None. 	
7	<p>Adjournment Meeting adjourned at 4:34 p.m.</p>	

Respectfully submitted,

Kaz Kasal
Executive Board Coordinator